

LEGISLATIVE FACT SHEET

DATE: 11/28/18

BT or RC No: BT19-041
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services Department/Office of the Director
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Daryl Joseph

Provide Name: Daryl Joseph

Contact Number: 255-7903

Email Address: djoseph@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

The Department applied for and received a LWCF (Land and Water Conservation Fund Program) grant. This legislation would provide permission to receive and appropriate \$200,000 in grant funding from the State of Florida Department of Environmental Protection for public outdoor recreation improvements. The park improvements will include renovation of the splashpad, ADA accessible kayak launch, ADA picnic facilities and additional playground equipment. The improvements will be near the existing picnic area and playground equipment. This park serves the greater Jacksonville area. The City's application for the LWCF grant was submitted for the amount of \$400,000 (\$200,000 reimbursable from DEP and \$200,000 is City's Match). The grant application was approved.

Recommended Action: The Parks, Recreation and Community Services (PRCS) Department respectfully request the authorization for the execution of the DEP Agreement LW676 LWCF Grant Agreement for Kathryn Hanna Park and any amendments to the grant agreement, including time extensions. Funds shall not lapse but shall carry forward year to year until the grant period ends.

The Council finds that the deferral of this amendment of the CIP until the next annual budget and CIP review will be detrimental to the best interests of the community because such deferral will create an unnecessary delay the construction of this recreational infrastructure.

APPROPRIATION: Total Amount Appropriated \$200,000 as follows:
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: State Department of Environmental Protection	Amount: \$200,000.00
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: Grant Capital Improvement Projects	Amount: \$200,000.00
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The funds are coming from the State of Florida, Department of Environmental Protection and will be used by The City of Jacksonville, Florida, Department of Parks, Recreation and Community Services. The funding requires a \$200,000 match. The funding must be used by September 30, 2021, and work completed by May 21, 2021. The city must provide budget details, and submit the following documentation: project completion certification, final as built site plan, Florida recreation and parks inventory form, color photographs of the project, notice of limitation of use and project and final status report.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

DEP Agreement LW676 attached. Parks, Recreation and Community Services Department will provide oversight. POC: Jill Enz.

Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>


Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

The city must provide budget details, and submit the following documentation: project completion certification, final as built site plan, Florida recreation and parks inventory form, color photographs of the project, notice of limitation of use, a final payment request and status report. This will be done on project conclusion and reimbursement of expense.

Director
Division Chief: 
(signature)

Date: 11/29/18

Prepared By: 
(signature)

Date: 11/29/18

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services Department
(Name, Job Title, Department)

Phone: 255-7903

E-mail: Djoseph@coj.net

From: Jill Enz, Parks Development & Natural Resources Manager, Parks, Recreation and Community Svcs
Initiating Department Representative (Name, Job Title, Department)
Phone: 255-7941 E-mail: Jenz@coj.net

Primary Contact: Daryl Joseph, Director, Parks, Recreation and Community Services Department
(Name, Job Title, Department)
Phone: 255-7903 E-mail: Djoseph@coj.net

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: JElsbury@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480
Phone: 904-630-4647 E-mail: psidman@coj.net

From: _____
Initiating Council Member / Independent Agency / Constitutional Officer
Phone: _____ E-mail: _____

Primary Contact: _____
(Name, Job Title, Department)
Phone: _____ E-mail: _____

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: JElsbury@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED